**WIXFORD VILLAGE HALL COMMITTEE**

**MINUTES – 14TH AUGUST 2018**

**Present:** John Cain (Chairman), Jain Drinkwater, Sonia King, Julie Rodgers, Bob Small, Sue Vincent, Jack Fryer (first part of meeting only)

**Apologies:** Angela Ballard

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|  | **ACTION** |
| Jack attended the beginning of the meeting with a message from Dean, who was away on holiday. Jack advised that Dean had been talking with Gilly Coston from Willow Farm and he thought she would be a possible person to assist with the project management of a new village hall. Jack then left the meeting and the committee discussed this and decided to invite Gilly to meet with them when it was mutually convenient for all concerned |  |
| **Minutes of the Last Meeting**   * The Minutes of the last meeting were agreed |  |
| **Matters Arising**   * Trustees – discussion to be continued at the next meeting. Meantime, SV to investigate responsibilities and JD and SV to look back in old records | SV/JD |
| **Treasurer’s Report**   * Number 1 account £10,999.84  Number 2 account £7,496.25 * Current cheque signatories – Sue asked Sonia to countersign the Bank Mandate form * 96 people have signed up for the 50/50 Club, generating £1440, with 50% for the winners and 50% for the village hall. Monthly prize will be £60 * Following the recent letters distributed to the village regarding the refurbishment, £345 had been received as follows:   £100 Dr Price  £170 Haybrook House Open Garden  £75 A & C M Ross  SV to do letters of thanks | SV |
| **50/50 Club Winner**   * Number 39 – Tom Parker * A discussion took place on whether there should be more than one monthly 50/50 prize next year | SK 2019 |
| **Village Hall Development**  Progress since the last meeting:   * The person that did the original Structural Survey now has his own practice. He is happy to do another survey at a cost of £800 plus VAT * John to contact Sue Adams/Mark Cargill re them helping with funding this | JC |
| **Funding**   * Waitrose Token System – Bob advised that if we wish to apply, we should complete a form from the reception desk at Waitrose Alcester – wording needs to be very specific * Jain and John to start to complete the Awards for All Sponsorship Form | JD/JC |

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| **Events Dog Walking Event**   * Postponed until Autumn   **Quiz – 31st August**   * Flyers had been printed and Jain agree to distribute them. It was agreed that for the future each committee member should have a section of the village to deliver to * Sonia to contact the fish and chip shop   **McMillan Coffee Morning**   * Sue confirmed that the official date is Friday 28th September. Discuss at the September meeting as Angela has all the information | JD  All  SK  Sept Meeting |
| **Any Other Business**   * Back Fence – Jain advised that, as part of his contribution to the village hall development, Stan has now done a very good job of tidying up the area at the rear of the hall, putting in a new fence and defining the boundary |  |
| **Date and Time of Next Meeting**   * Tuesday 25th September at 6 p.m. | All |

Copy to: Andrew Reekes