**WIXFORD VILLAGE HALL COMMITTEE**

**MINUTES – 14TH AUGUST 2018**

**Present:** John Cain (Chairman), Jain Drinkwater, Sonia King, Julie Rodgers, Bob Small, Sue Vincent, Jack Fryer (first part of meeting only)

**Apologies:** Angela Ballard

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|  | **ACTION** |
| Jack attended the beginning of the meeting with a message from Dean, who was away on holiday. Jack advised that Dean had been talking with Gilly Coston from Willow Farm and he thought she would be a possible person to assist with the project management of a new village hall. Jack then left the meeting and the committee discussed this and decided to invite Gilly to meet with them when it was mutually convenient for all concerned |  |
| **Minutes of the Last Meeting*** The Minutes of the last meeting were agreed
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| **Matters Arising*** Trustees – discussion to be continued at the next meeting. Meantime, SV to investigate responsibilities and JD and SV to look back in old records
 | SV/JD |
| **Treasurer’s Report*** Number 1 account £10,999.84 Number 2 account £7,496.25
* Current cheque signatories – Sue asked Sonia to countersign the Bank Mandate form
* 96 people have signed up for the 50/50 Club, generating £1440, with 50% for the winners and 50% for the village hall. Monthly prize will be £60
* Following the recent letters distributed to the village regarding the refurbishment, £345 had been received as follows:

 £100 Dr Price £170 Haybrook House Open Garden £75 A & C M RossSV to do letters of thanks | SV |
| **50/50 Club Winner*** Number 39 – Tom Parker
* A discussion took place on whether there should be more than one monthly 50/50 prize next year
 | SK 2019 |
| **Village Hall Development**Progress since the last meeting:* The person that did the original Structural Survey now has his own practice. He is happy to do another survey at a cost of £800 plus VAT
* John to contact Sue Adams/Mark Cargill re them helping with funding this
 | JC |
| **Funding** * Waitrose Token System – Bob advised that if we wish to apply, we should complete a form from the reception desk at Waitrose Alcester – wording needs to be very specific
* Jain and John to start to complete the Awards for All Sponsorship Form
 | JD/JC |

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| **EventsDog Walking Event** * Postponed until Autumn

**Quiz – 31st August*** Flyers had been printed and Jain agree to distribute them. It was agreed that for the future each committee member should have a section of the village to deliver to
* Sonia to contact the fish and chip shop

**McMillan Coffee Morning*** Sue confirmed that the official date is Friday 28th September. Discuss at the September meeting as Angela has all the information
 | JDAllSKSept Meeting |
| **Any Other Business*** Back Fence – Jain advised that, as part of his contribution to the village hall development, Stan has now done a very good job of tidying up the area at the rear of the hall, putting in a new fence and defining the boundary
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| **Date and Time of Next Meeting*** Tuesday 25th September at 6 p.m.
 | All |

Copy to: Andrew Reekes