

WIXFORD VILLAGE HALL COMMITTEE

MINUTES – 19TH MARCH 2019

Present: John Cain (Chairman), Gilli Coston, Jain Drinkwater, Sonia King (part meeting), Julie Rodgers, Sue Vincent

Apologies: Angela Ballard

	<u>ACTION</u>
<u>Minutes of the Last Meeting</u> <ul style="list-style-type: none">The Minutes of the last meeting were agreed	
<u>Matters Arising</u> <ul style="list-style-type: none">Linda Salisbury has now been removed from the Trustees listSue had already issued the Trustees' Roles and Responsibilities document. Our Employer's Liability insurance covers the Trustees for insurance purposes.Sue agreed to register as a TrusteeLinda had advised that John and Jain need to insert their email addresses into the Charity Commission website. JC and JD asked Sue to do this on their behalf	SV SV
<u>Treasurer's Report</u> <ul style="list-style-type: none">Number 1 account £11,799.96Number 2 account £7,498.15Petty Cash £94.20The Parish Council have paid their invoice for 2019Ivor Herbert has invoiced us for the roof repair	
<u>50/50 Club Winner</u> <ul style="list-style-type: none">Number 88 – Jack BoulterJain will be working with Sonia to explain how the annual 50/50 renewal works and will then be retiring from running this	JD/SK
<u>Insurance</u> <ul style="list-style-type: none">Buildings insurance – John has asked the insurance company to go ahead with the buildings insurance but has not received any documentation. This is probably due to the fact that we are part way through the insurance year. JC to follow this up	JC
<u>Next Quiz – Friday 29 March</u> <ul style="list-style-type: none">This was not discussed due to insufficient time – Sue has since spoken to Jain and she will work with Sonia on the arrangementsFlyers have been issuedJulie will send a follow up email to those on the mailing listSue/Angela have advertised this in the Newsletter which should go out in the next few daysLes Bratt will prepare and host the quizThere will be another meal auctionPresume we will go ahead with the usual fish and chip arrangements for this event to keep the costs down	JD/SK JR Parish Council JD SK SK/JD
<u>Village Hall Development</u> <ul style="list-style-type: none">Sonia has given Dean the sizes of the current village hall. She has chased Dean and apparently Jack is going to see PiersJohn to find out where Jack is with this as we need to know whether it is an optionJohn is prepared to visit Piers Daniell with Jain to discuss the proposition and take photographs. At this time they will invite Piers to visit the hall	JC JC/JD

<ul style="list-style-type: none"> • Nic Allen’s initial proposal has been received. This looks very interesting but it was agreed that we need to raise substantial funds before we consider taking this further. We also have to consider all our options, i.e. <ul style="list-style-type: none"> ○ Nic’s proposal/cost of clearing the site ○ Piers’ possible proposal/cost of clearing the site – it was agreed that until we have info from Piers we cannot make any decisions ○ Refurbishment of the toilets/kitchen to make the hall more desirable to hire in the short term • Gilli asked everyone to comment on their individual thoughts on the current options and a discussion followed. It was agreed that the current footprint of the village hall was adequate for the foreseeable future • Once we have more concrete information on the way forward, we will need to call another village meeting • Parking will need to be addressed • Sue to prepare a letter to Nic, thanking him for his proposal and explaining the current position. Gilli will also have a look at the wording, prior to John agreeing it and signing it • It was agreed that we need more committee members to assist and Jain has been giving this some thought. Now that we have more options for the future, she believes that there are some villagers that we could approach to join us 	<p style="text-align: center;">All</p> <p style="text-align: center;">SV/GC/JC</p>
<p><u>Fundraising</u></p> <ul style="list-style-type: none"> • Jain/Sue have agreed to start to complete the Lottery Funding document in readiness for an application. Gilli will assist • Gilli was unable to attend the Spacehive presentation but will contact them in the near future. There is no deadline date for this application and we need to have a clear idea of what we want funding for. Sue advised that whatever we do we need to get the bees and wasps removed from the building – could this be a project? • Exhall village hall have received some funding from the Councillors Grant Fund during the last two years. This was last paid in January 2019 – Sue has details – this is Mark Cargill’s fund which we have previously discussed • Sue had distributed Gilli’s fundraising list and this was discussed briefly. Further discussions to follow • Sue to speak to Angela about her knowledge of “106” funding when she feels better 	<p style="text-align: center;">JD/SV GC GC</p> <p style="text-align: center;">Next Meeting</p> <p style="text-align: center;">SV/AB</p>
<p><u>Newsletter</u></p> <ul style="list-style-type: none"> • Angela/Sue have prepared the Village Hall section of the newsletter which has been agreed by John and the Parish Council. Sue to finish straight after the meeting once the 50/50 draw has taken place. Lynne will distribute this week 	<p style="text-align: center;">SV</p>
<p><u>AGM</u></p> <ul style="list-style-type: none"> • The AGM will be held on Tuesday 30th April. The Committee Meeting will start at 7 p.m., followed by the AGM at 7.30 p.m. This has been advertised in the Newsletter • Although this wasn’t discussed, presume that John will prepare the information for this meeting and that Sonia will prepare the necessary financial information 	<p style="text-align: center;">All</p> <p style="text-align: center;">JC/SK</p>
<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • Jain has had an enquiry from someone thinking of hiring the hall for Yoga for Pregnant Ladies. However, Jain feels that the toilet facilities might deter them from booking! 	
<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • Tuesday 30 April at 7 p.m. with AGM at 7.30 p.m. 	<p style="text-align: center;">All</p>

Copy to: Andrew Reekes