

# WIXFORD PARISH COUNCIL

A member of the Warwickshire and West Midlands Association of Local Councils



## MINUTES OF ORDINARY PARISH MEETING

Held at Arrow Village Hall, on Monday 6<sup>th</sup> February 2023

Present:	Cllrs Haworth, Hales, Morris, Fryer and Parker Dist. Cllr Cargill Cty. Cllr Daniell
Parish Clerk/RFO:	Carolyn Ashford
Members of the Public:	9 (nine)

Meeting opened at 7.30pm

126	Apologies – NONE RECEIVED	ACTION
127	<b>Disclosure of Interests.</b> Councillors are asked to declare personal interests in any items on the agenda. Councillors are reminded that the Code of Conduct that takes effect from May 2018 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek to influence a decision about the matter NONE DISCLOSED	
128	<b>Reports from District &amp; County Councillors.</b> County Councillor Daniell presented his report to those present. <ul style="list-style-type: none"><li>• Agreement for works on the bridge.</li><li>• Pedestrian road markings will link both footpaths across the bridge.</li><li>• Leaving the village will be given priority over the bridge.</li><li>• All road markings will be done in the spring.</li><li>• New signs for Barton Road.</li><li>• Acknowledged that the sharp corner after the bridge needs action taken to make safer – several options available.</li><li>• Litter pick planned for Saturday 11<sup>th</sup> February.</li><li>• Alcester alert has now gone live – Email DC for anyone looking to use</li><li>• Gritting report – 45% of county is gritted as standard.</li><li>• New Grit Bins wish to review provision of bins.</li><li>• Availability of a grant for something community based, e.g. speed signs, grit bins, foodbank etc.</li></ul>	

Chairmans Initials

	<ul style="list-style-type: none"> <li>• Reportedly that the Budget for county will probably rise by 4%, with 2% earmarked for Adult Service.</li> <li>• Grants available for creative business under a matched funding process</li> <li>• Volunteers still needed for Ukrainian Refugees,</li> </ul> <p>District Councillor Cargill presented his report to those present.</p> <ul style="list-style-type: none"> <li>• Noted the funding for the Village Hall, with a sum allocated and now back in the pot.</li> <li>• Budget time for DC – anticipating a £5 max increase for band D.</li> <li>• 2026-27 district looking to have a min reserve level of £3 million.</li> <li>• Reported a £250,00 hardship fund set up to give to major organisations as they know they need.</li> <li>• Green Bin Charge has been very effective.</li> </ul>	
129	<p><b>Open Forum – The meeting and standing orders are now adjourned.</b></p> <p>Chairman adjourned standing orders and declared Open forum 7.48pm</p> <p><i>(This session at the Chair’s discretion may last up to 15 minutes overall, 3 minutes per speaker). This is not a formal part of the meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is a need for such to form a matter for inclusion on a future agenda.</i></p> <p><i>Clerk note: These do not form part of the formal minutes from the meeting, but are noted for reference only.</i></p> <p><i>Public questions included:-</i></p> <p><i>Why Arrow VH for meeting (chairman referred to item on agenda)</i></p> <p><i>Brief presentation regarding a planning proposal for Church Farm was presented, explaining the basis for triple garage and stables, changing to ancillary use. Local link, currently working outside the locale and wishes to locate back to village. Would like to actively work with relative parties to make proposal workable and acceptable to all. DC Cargill advised engage with the District Council , get your own planning consultant onboard as they know the requirements.</i></p> <p><i>Cllrs advised H to show them a set of plans and encouraged him to make the effort to speak to the SDC planners for pre planning advice etc. Chairman thanked H for taking the time to come to meeting and explain in person.</i></p> <p>Village Hall update:</p>	

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	<ul style="list-style-type: none"> <li>• Village hall committee members present were invited to present their update.</li> <li>• CIL application of £175,000 received, now short of target by approx. £150,000.</li> <li>• Resubmitted the lottery funding.</li> <li>• Various funds are now already in place.</li> <li>• Cllrs asked would the funds available get the building to a watertight state? VHMC advised would likely be correct.</li> </ul> <p><b>To conclude Open Forum, the Chair moved to close the adjournment and conclude the suspension of Standing Orders.</b></p> <p>Open forum closed 8.00pm.</p>	
<p><b>130</b></p>	<p><b>To approve Minutes of the Ordinary Parish Meeting held on 8<sup>th</sup> November 2022</b></p> <p>Proposed by Cllr Haworth, Seconded Cllr Fryer, all present in agreement. Chairman duly signed.</p>	
<p><b>131</b></p>	<p><b>Village Issues</b> – To note updates on progress relating to</p> <p>Speeding,</p> <ul style="list-style-type: none"> <li>• Cllr Haworth reported that he has about 4 years of data.</li> <li>• Data reflected local traffic restrictions in Bidford roadworks show 20% less traffic.</li> <li>• Highest speed data:</li> <li>• 65-70 mph on 31<sup>st</sup> Jan @ 7.30pm</li> <li>• 80mph about 3.30am in morning.</li> <li>• Average speeds are mid 30's, with 45,000 movements but over 2,500 were over 45 mph.</li> <li>• Hoped the bridge restrictions will help curb excess speed.</li> <li>• Cllr Daniell advised a cost of £500 for rumble traffic data for 1 week, and then £150 for repeat visits.</li> <li>• Community Speed Watch will try to resurrect now the warmer weather is here.</li> </ul> <p>Telephone Kiosk Refurbishment,</p> <ul style="list-style-type: none"> <li>• Cllr Parker advised it's still ongoing, haven't reapplied for permission yet. Taken advice and since initially asked and it's in the system it will now be necessary to get listed building consent application.</li> </ul> <p>Gully Cleaning/Bank Vegetation, etc.</p>	

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- Cllr Daniell advised it's on the 'to do' list and will be actioned eventually.

**Dog Bin Location**

- Location of 2<sup>nd</sup> Bin difficult to pin down a suitable location. Criteria for installation must include a suitable and safe location for the vehicle to park that empties the bins.

**Village Pavements – update on progress with repairs.**

- Cllr Daniell advised all pavement work is very low on priority list. Cllr Daniell asked for reports of anyone that falls or is injured as this all adds to the level of priority marker.

**Village Hall closure update**

- Cllr Parker advised that VH are still waiting for tenders to arrive, and work will be starting asap once they have been received and reviewed.
- Not intending to now reuse the metal frame from the existing building.

**Arrangements for Parish Meetings whilst Village Hall is unusable.**

- Discussion around booking a suitable location for meetings whilst the village hall is out of use. Exhall Village Hall suggested. Proposed Cllr Haworth, Seconded Cllr Parker, all in agreement. Clerk to contact and enquire about availability and costs etc.

**Meeting Dates for 2023**

- Meeting dates for 2023 under new 4 times a year model. This will be 3 x Ordinary Parish Meetings (Feb, Aug, Nov) and 1 x Annual Parish Meeting in May.
- Date discussed and agreed to be AGM with newly elected councillors, Monday 15<sup>th</sup> May 2023. Other meetings for 2023 Monday 7<sup>th</sup> August, and Monday 6<sup>th</sup> November. Clerk to advertise and create poster. Proposed Cllr Haworth, Seconded Cllr Morris, all in agreement.
- Separate discussion will take place regarding the Annual Parish Assembly once a meeting place has been confirmed.

**Cycleways**

- Cllr Fryer reported existing proposal for Alcester to Redditch. Fundraising still going on. Evesham – Wixford has been encompassed, so now seeing a way through. 12-18 months timescale for work to start.

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	<p>Parish Website update. (access and uploads etc)</p> <ul style="list-style-type: none"> <li>• Cllr Haworth advised clerk of access details.</li> <li>• Cllr gov.uk emails are now in place, Cllr Haworth to double check all are operational after initial issues.</li> </ul> <p>Precept 2023/2024</p> <ul style="list-style-type: none"> <li>• Ratification of the precept application for £7,500.00 submitted by the Clerk to the deadline date of 27<sup>th</sup> January 2023. Emails to/from councillors confirmed this. Ratification of application - Proposed Cllr Haworth, Seconded Cllr Fryer, all in agreement.</li> </ul> <p>Budget for 2023/2024</p> <ul style="list-style-type: none"> <li>• Cllr Fryer requested a calendarized report from clerk to be presented. Clerk to produce as necessary.</li> </ul> <p>Item for 2023-24 budget</p> <ul style="list-style-type: none"> <li>• to include for the purchase of additional speed camera with more advanced features. Costs to be investigated. Proposed Cllr Fryer, Seconded Cllr Parker, all in agreement.</li> <li>• Cllr Cargill advised apply to his fund for support. Cllr Morris will get quotation sent to clerk for forwarding.</li> </ul>															
<b>132</b>	<b>Finance</b>															
a	<p>To receive Financial Report and approve Bank Account Reconciliation to 31.01.2023 showing payments made since last meeting.</p> <table border="1" data-bbox="315 1213 1282 1381"> <tr> <td>Statement Opening balance @ 03/11/2022</td> <td>£21,578.72</td> </tr> <tr> <td>Less expenditure as detailed below</td> <td>£328.79</td> </tr> <tr> <td>Money Received Deposit at branch</td> <td>£0.00</td> </tr> <tr> <td>Statement Closing balance @ 31/01/2023</td> <td><b>£21,249.63</b></td> </tr> </table> <p>Statement presented by Clerk confirms Statement Closing Balance agrees.</p> <table border="1" data-bbox="315 1499 1282 1623"> <tr> <td>• TEEC Limited, website fees</td> <td>£ 216.00</td> </tr> <tr> <td>• Mr C King – reimbursement re defibrillator</td> <td>£ 112.79</td> </tr> <tr> <td>TOTAL Expenditure</td> <td>£ 328.79</td> </tr> </table>	Statement Opening balance @ 03/11/2022	£21,578.72	Less expenditure as detailed below	£328.79	Money Received Deposit at branch	£0.00	Statement Closing balance @ 31/01/2023	<b>£21,249.63</b>	• TEEC Limited, website fees	£ 216.00	• Mr C King – reimbursement re defibrillator	£ 112.79	TOTAL Expenditure	£ 328.79	
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b.	<p>To consider Payments to be made as follows.:</p> <table border="1" data-bbox="315 1703 1282 1745"> <tr> <td>• DM Payroll Services (payroll provider)</td> <td>£ 80.00</td> </tr> </table> <p>Payments agreed. Clerk to make payments via electronic payment. Proposed Cllr Haworth, Seconded Cllr Morris, all in agreement.</p>	• DM Payroll Services (payroll provider)	£ 80.00													
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133	<p><b>Planning – to note and consider response where appropriate</b></p> <ul style="list-style-type: none"> <li>• None advised.</li> </ul> <p><b>Planning – to note decisions notified from Stratford D.C.</b></p> <ul style="list-style-type: none"> <li>• Class Q Change of use @ Crabtree farm – <b>Prior Approval Granted.</b></li> </ul>	
134	To note any correspondence received. NONE	
135	<p><b>A. Chairmans Report. NONE</b></p> <p><b>B. Clerks Report.</b></p> <p>Reminder to councillors that review of Clerk’s employment contract is still outstanding and should be completed prior to the end of March 2023 in order to facilitate correct tax year payments. Cllr Haworth noted, Cllr Morris to action.</p>	
136	To note items for inclusion on next Agenda.	
137	<p><b>Date of next meeting – Monday 15<sup>th</sup> May 2023. (Annual Parish Meeting).</b></p> <p><b>Venue to be confirmed but preferred option is Exhall Village Hall.</b></p>	

Meeting closed 8.48pm

Signed by Chairman \_\_\_\_\_ Dated: \_\_\_\_\_/2023

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